

QUESTIONS AND RESPONSES

RFP NO. 013-HH10 – EXTERNAL INDEPENDENT AUDITING SERVICES

QUESTION: In regards to Section XII. EVALUATION OF PROPOSALS on page 15 of RFP NO. 013-HH10, it is stated that "Evaluation considerations will include, but not be limited to the following:" Does one letter (A through G) weigh out more then another? Could you rank each letter in a ranking system to let us know which of the criteria outweighs the other?

RESPONSE: There is no point or ranking system included in proposal to which any specific criteria will outweigh the other. Each proposal will be evaluated in its entirety by each member of the selection committee and the successful Proposer will be determined by consensus vote.

QUESTION: In regards to Section II. SUBMITTING OF PROPOSALS on page iii of RFP NO. 013-HH10, it is stated "A total of (20) copies and one (1) CD-ROM in Microsoft Word Format, of the Proposal must be submitted as follows:" You state how you want the hard copies submitted, how do you want the CD-ROM submitted? In a separate envelope, or can it be in the same envelope that the copies are in?

RESPONSE: Please see following response.

QUESTION: Also, in regards to Section III. INSTRUCTIONS FOR SUBMISSION OF PROPOSALS on page 1 of RFP NO. 013-HH10, it is stated "Twenty (20) bounds copies and (20) CD-ROMS in Microsoft Word format, of the proposal must be submitted no later than November 13, 2007 at 2:00 p.m., (Local time) to the following address:" On page iii, you state you want one (1) CD-ROM and on page 1 you state you want twenty (20) CD-ROMS. Please clarify how many CD-ROMS you would like submitted.

RESPONSE: A typographical error was made in the number of CD-ROMS listed in Section II. However, the correct number for the CD-ROMs is listed in Section III, Instructions for Submission of Proposals, which is twenty (20) CD-ROMS. One bound copy of the proposal and one CD-ROM should be marked "Original". The additional nineteen (19) bound copies and CD-ROMs may be submitted in the same envelope or box.

QUESTION: Please clarify who exactly prepares and puts together the CAFR. It does not clarify in the RFP who would be doing this.

RESPONSE: Ms. Connie Pou, Controller, Office of the Controller.

QUESTION: On page ii of RFP NO. 013-HH10 there is an ANTI-COLLUSION STATEMENT. Would you like page ii to be put in the proposal? If so, where? If not, how would you like it submitted?

RESPONSE: The Anti-Collusion Statement should be filled out and returned with the proposal. It can be placed anywhere in the document submitted.

QUESTION: In regards to Section XI. ACCOUNTING FIRM AND OFFICE INFORMATION, Letter G. Compensation on page 14 of RFP NO. 013-HH10, would you like pages 14 and 15 to be filled out and put in the proposal, or can we insert our own table in the RFP? The table will be structured the same as it is on pages 14 and 15.

RESPONSE: Please use the compensation table included in the RFP issued by the District.

QUESTION: How much is the audit fees for fiscal year ended June 30, 2007 and what is the breakdown between the financial audit and the single audit and the number of hours by the CPA firm;

RESPONSE: The audit fee for the fiscal year ended June 30, 2007, is \$316,000. The \$369,180 fee for the fiscal year ended June 30, 2006, included the financial audit and the single audit. The number of hours by the CPA firm is not available.

QUESTION: Is the current auditors allowed to re-bid this engagement.

RESPONSE: Yes.

QUESTION: On page 9 under heading B (1) it stated that insurance amounts and limits will be discussed at the pre-proposal conference, I did not see a time and date for a conference

RESPONSE: There is no pre-proposal conference scheduled for this solicitation. The statement was inserted in error.

QUESTION: Is there a required amount for minority participation of each category and what is the % percentage by the current auditors.

RESPONSE: There is no specific required minority participation percentage assigned to this solicitation. However, the percentage of each firm's minority participation, if any, will be a factor in the evaluation process.

QUESTION: Is it allowed to work in conjunction with alliance partnering firms through the BDO Alliance (a consortium of elite CPA firms around the country and South Florida area). To add to our expertise we may be staff sharing and working with these other firms to give the best possible service. Please let me know if this is o.k.

RESPONSE: Yes. However, each proposer must provide the Anti-Collusion Statement.

QUESTION: I need to get copies of the financials. I am unable to find the information on the web. Can you direct me in the right direction?

RESPONSE: The Management Letter and Single Audit are posted on our WEB as follows:

<http://mca.dadeschools.net/ExtAudReports.asp>

The financial statement can be found at this link:

<http://financialaffairs.dadeschools.net/manuals.asp>